

*****AGENDA*****

*****BOARD OF DIRECTORS REGULAR MEETING AGENDA*****

AMERICAN VALLEY COMMUNITY SERVICES DISTRICT

Time & Date: 9:00 a.m., March 14, 2019

Location: American Valley CSD Board Room, 179 Rogers Ave., Quincy, California

- 9:00 a.m. 1. **DETERMINATION OF A QUORUM AND ACCEPTANCE OF THE AGENDA**
- 9:01 a.m. 2. **PUBLIC FORUM:** Any person may address the Board at the commencement of the meeting on any related matter within the jurisdiction of the Board. The Chairman requests that each person addressing the Board limit himself to three (3) minutes.
- 9:03 a.m. 3. **APPROVAL OF MINUTES:**
A. Approval of minutes of the February 14, 2019 regular meeting.
- 9:05 a.m. 4. **LEGAL:**
A. **CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 54956.9 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case
B. **CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 54957 PERFORMANCE EVALUATION:** Legal Counsel.
C. Review proposal to renew legal services contract with Best, Best and Krieger.
- 9:15 a.m. 5. **BOARD OF DIRECTORS: (All items may be approved, rejected or amended)**
A. Review correspondence from PACE Engineering.
B. Authorize staff to move forward with an RFP for engineering services for the WWTP.
C. Authorize staff to move forward with retaining Bond Counsel for the WWTP.
D. Approve payment to PACE Engineering from the joint Wastewater Treatment Account.
E. Waive the second reading of Ordinance No. 6, Emergency Vehicles and adopt.
F. Discuss Fire Safe Plan with Mr. John Sheehan.
G. Report from Budget Committee.
H. Report from personnel committee.
I. Approve revised employee policies.
J. Approve revised job descriptions for GM, AGM (for Operations) and Business Manager.
K. Discuss GM, AGM (for Operations) and Business Manager evaluation process.
L. Discuss Fair Booth for 2019.
M. Approve draft audit for East and West zones.
N. Questions, comments, updates from Board Members.
- 10:45 a.m. 6. **GENERAL MANAGER AND ASSISTANT GENERAL MANAGER REPORTS: (All items may be approved, rejected or amended)**
A. Review new and ongoing projects.
B. Update on Wastewater Treatment Plant Improvement project.
- 11:00 a.m. 7. **BUSINESS MANAGER REPORTS (All items may be approved, rejected or amended):**
A. Report from Business Manager.
B. Approve bills for February.
C. Authorize staff to open a new checking account for the WWTP project at Plumas Bank.
D. Approve Resolution 2019-01, \$9,000,000 Loan with USDA.
E. Approve Resolution 2019-02, \$1,505,000 Loan with USDA.
F. Review correspondence from customer. Discuss standby rate for West zone.
G. Review and/or approve Life, AD & D and Long-Term Disability Insurance policy.
- 11:50 a.m. 8. **WATER ISSUES/PROJECTS: (All items may be approved, rejected or amended)**
A. Review water conservation and production reports.
- Noon 9. **ADJOURN**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodation to participate in this meeting, then please contact Katie Nunn, District Secretary at (530) 283-0836. Requests must be made as early as possible, and at least one-full business day before the start of the meeting. *The times indicated for agenda items are estimated and the Board reserves the right to address items either earlier or later than scheduled.*

Posted 3/11/19