

*******AGENDA*******

******* PERSONNEL COMMITTEE MEETING AGENDA*******

AMERICAN VALLEY COMMUNITY SERVICES DISTRICT

Time & Date: 3:00 p.m., February 13, 2019

Location: American Valley CSD Board Room, 179 Rogers Ave. Quincy, CA 95971

- 3:00 p.m. 1. **ACCEPTANCE OF THE AGENDA**
- 3:01 p.m. 2. **PUBLIC FORUM:**
Any person may address the Board at the commencement of the meeting on any related matter within the jurisdiction of the Board. The Chairman requests that each person addressing the Board limit himself to three (3) minutes.
- 3:04 p.m. 3. **PERSONNEL:**
A. Review performance evaluation forms for employees and managers.
B. Review job descriptions for GM, AGM (for Operations) and Business Manager.
C. Review revised employee policies.
D. Discuss employee questions on employee policies.
E. Management team discussion.
F. Review Life Insurance and LTD quote from Flanigan and Leavitt.
- 4:00 p.m. 4. **ADJOURN**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodation to participate in this meeting, then please contact Katie Nunn, District Secretary at (530) 283-0836. Requests must be made as early as possible, and at least one-full business day before the start of the meeting. *The times indicated for agenda items are estimated and the Board reserves the right to address items either earlier or later than scheduled.*

Posted 2/8/19