

## AMENDED MINUTES

Minutes of the special meeting of the Board of Directors of the American Valley Community Services District held on November 14, 2022 at 179 Rogers Ave., Quincy, California, in Plumas County.

Present: Bill Martin, President  
Denny Churchill, Director  
Kathy Felker, Director  
Josh Nelson, Best, Best and Krieger  
Jennifer Bradlee, Best, Best and Krieger  
Michael Beatty, Vice-President  
Ruth Jackson, Director  
Jim Doohan, General Manager  
Matthew West, Plumas Co. Fire Safe Council  
Katie Nunn, Board Secretary

Absent: None

The meeting was called to order at 10:32 a.m. by President Martin and it was determined that a quorum was present.

**Director Churchill to accept the agenda. Director Jackson seconded. The motion carried unanimously. Ayes: Martin, Beatty, Churchill, Jackson, Felker; Noes: None; Absent: None**

### **PUBLIC FORUM:**

None.

### **APPROVAL OF MINUTES:**

**Director Jackson moved to approve the amended minutes for the October 13, 2022 special meeting. Director Churchill seconded. The motion carried unanimously. Martin, Beatty, Churchill, Jackson, Felker; Noes: None; Absent: None**

### **BOARD OF DIRECTORS:**

Mr. West presented the request from the Plumas Fire Safe Council for the District's letter of intent to the Sierra Nevada Conservancy for the fire fuel reduction project grant. The board has requested that the fire safe council keep them apprised of any developments with this project in a timely manner.

**Vice-President Beatty moved to approve the amended letter of intent to the Sierra Nevada Conservancy. Director Jackson seconded. The motion carried unanimously. Martin, Beatty, Churchill, Jackson, Felker; Noes: None; Absent: None**

The Workplace Bullying and Violence Policy was reviewed. This will be addressed at the December meeting.

### **WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT:**

General Manager Doohan reported on the wastewater treatment plant improvement project. The project is estimated to be completed in March 2023.

### **GENERAL MANAGER REPORT:**

General Manager Doohan reported on the various projects.

The Hydraulic Modeling Study is on hold; PACE is waiting on information from the District.

The draft Wastewater Treatment Plant Capacity Study was presented for the board to review. Carollo will move forward with providing a final copy.

### **BUSINESS MANAGER:**

**Director Churchill moved to approve the bills for October. Director Felker seconded and the motion carried unanimously. Martin, Beatty, Churchill, Jackson, Felker; Noes: None; Absent: None**

Ms. Bradlee presented the information on closing the interim financing loan.

**Director Felker moved to approve Resolution 2022-07, Authorizing Installment Sale Agreement and Administration & Assignment Agreement for the Certificates of Participation (2020 Wastewater Treatment Improvement Project). Director Jackson seconded and a roll-call vote was taken. Ayes: Martin, Churchill, Beatty, Felker and Jackson; Noes: None; Absent: None**

The production reports were tabled.

**LEGAL:**


The board went into closed session at 11:58 a.m.

The board returned to open session at 12:10 p.m.

**President Martin reported that no reportable action was taken.**

**ADJOURNED: Director Churchill moved to adjourn the meeting at 12:11 p.m. ~~Vice-President~~ Director Jackson seconded. The motion carried unanimously. Martin, Beatty, Churchill, Jackson, Felker; Noes: None; Absent: None**

Signed:

  
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Bill Martin, President

Attested:

  
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Katie Nunn, Board Secretary