



American Valley Community Services District  
Minutes  
Regular Meeting  
July 11, 2024 09:00 AM  
179 Rogers Ave, Quincy, CA 95971  
<https://www.americanvalleycsd.com/>

**1. Call to Order**

The meeting was called to order at 9:05 am by President Bill Martin.

**A. Roll Call**

Present: President Bill Martin, Vice-President Mike Beatty, Director Denny Churchill, Director Kathy Felker, Director Ruth Jackson

Staff Present: Katie Nunn, General Manager Clay Singleton, Singleton & Auman Kyler Rayden, Best, Best & Krieger Matt West, Plumas Fire Safe Council

**2. Public Comments**

None

**3. Board of Directors**

**A. Update on the fire fuel reduction project.**

Matt West update the Board on the fire fuel reduction project. The next phase of the project is the burning of the piles which should be complete this winter.

**B. Review and/or approve the draft 2023 audit.**

Director Denny Churchill motioned to approve. A second was made by Director Kathy Felker.

The motion passed with the following vote:

5 **In Favor**   0 **Opposed**  
0 **Abstained**   0 **Absent**   0 **Recused**

**C. Review and/or approve quote from Nevada Seal & Pump to replace the seal on the Church St. lift station.**

Director Kathy Felker motioned to approve. A second was made by Director Ruth Jackson.

The motion passed with the following vote:

5 **In Favor**   0 **Opposed**  
0 **Abstained**   0 **Absent**   0 **Recused**

D. Questions, comments, updates from Board Members.

No Action

4. **Approval of Minutes** Director Kathy Felker motioned to approve. A second was made by Director Denny Churchill.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**  
0 **Abstained** 0 **Absent** 0 **Recused**

5. **Waste Water Treatment Plant Improvement Project**

A. Introduction and report from Mr. Vasquez, Chief Plant Operator.

Mr. Vasquez updated the Board regarding his role as the Chief Plant Operator and plans for moving forward with the staff.

6. **General Manager**

A. Meter Replacement Project.

No Action

B. Solar Project.

No Action

C. Review and/or approve the draft Request for Proposals for District Engineering Services.

Director Denny Churchill motioned to approve. A second was made by Director Ruth Jackson.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**  
0 **Abstained** 0 **Absent** 0 **Recused**

D. Review and/or approve bills for June.

Director Denny Churchill motioned to approve. A second was made by Director Kathy Felker.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**  
0 **Abstained** 0 **Absent** 0 **Recused**

E. Review production reports.

No Action

7. **Personnel** No Action

8. **Adjournment**

The meeting adjourned at 11:00 a.m.