

MINUTES

Minutes of the regular meeting of the Board of Directors of the American Valley Community Services District held on February 14, 2019 at 179 Rogers Ave., Quincy, California, in Plumas County.

Present: Denny Churchill, President
Douglas Ely, Director
Bill Martin, Director
John Kolb, Director
Jim Doohan, General Manager
Josh Nelson, Best, Best and Krieger

Kathy Felker, Vice-President
Darrell Brown, Director
Michael Beatty, Director
Ruth Jackson, Director
Katie Nunn, Board Secretary
Mike Green, Assistant G.M. for Operations

Absent: Kimber Kraul

The meeting was called to order at 9:01 a.m. by President Churchill and it was determined that a quorum was present.

Director Kolb moved to accept the agenda. Director Brown seconded and the motion carried unanimously. Ayes: Churchill, Kolb, Martin, Ely, Brown, Beatty, Jackson; Noes: None; Absent: Kraul and Felker

PUBLIC FORUM:

None

APPROVAL OF MINUTES FOR THE AVCSO REGULAR MEETING:

Director Martin moved to approve the minutes of the regular meeting January 9, 2019. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Kolb, Martin, Ely, Brown, Beatty, Jackson; Noes: None; Absent: Kraul and Felker

LEGAL:

The Board went into closed session at 9:02 a.m.

The Board returned to open session at 9:05 a.m.

No reportable action.

BOARD OF DIRECTORS:

Director Ely moved to approve the sexual harassment and hostile work environment training for all staff. Plumas Rural Services will provide the training at an approximate cost of \$300. Director Kolb seconded and the motion carried by the following vote. Ayes: Churchill, Kolb, Martin, Ely, Brown, Beatty, Jackson; Noes: None; Absent: Kraul and Felker

Director Brown moved to eliminate the board seat vacated by Mr. Castaldini's resignation. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Kolb, Martin, Felker, Ely, Brown, Beatty, Jackson; Noes: None; Absent: Kraul

Director Martin moved to submit a letter to Assemblyman Dahle requesting special legislation to allow a Board of seven members. Director Kolb seconded and the motion carried unanimously. Ayes: Churchill, Kolb, Martin, Felker, Ely, Brown, Beatty, Jackson; Noes: None; Absent: Kraul

Director Kolb moved to approve the payment to PACE Engineering from the joint Wastewater Treatment Account. Director Ely seconded and the motion carried by the following vote: Ayes: Churchill, Kolb, Martin, Felker, Ely, Brown, Beatty, Jackson; Noes: None; Absent: Kraul

Director Martin reported on the Budget Committee meeting. The Budget Committee recommended that staff continue with the water meter replacement program. Investing \$30,210.00 for the west zone, route 3, meter replacements.

Director Jackson moved to approve the budget committee recommendation for the water meter replacement project, in the amount of \$30,210.00. Director Brown seconded and the motion carried by the following vote: Ayes: Churchill, Kolb, Martin, Felker, Ely, Brown, Beatty, Jackson; Noes: None; Absent: Kraul

Director Ely moved to waive the first reading and introduce Ordinance No. 6, Emergency Vehicles. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Kolb, Martin, Felker, Ely, Brown, Beatty, Jackson; Noes: None; Absent: Kraul

Mr. Nelson explained the possible conflict that we have discovered with the engineering of the wastewater treatment plant. There is a possibility that we could have a 1090 violation and therefore we are on hold until Legal Counsel can further investigate this.

Director Kolb moved to authorize the General Manager to request an advice letter from the FPPC regarding the treatment plant engineering services. Director Martin seconded and the motion carried unanimously. Ayes: Churchill, Kolb, Martin, Felker, Ely, Brown, Beatty, Jackson; Noes: None; Absent: Kraul

Director Beatty reported that the Personnel Committee had been cancelled due to weather. The Personnel Committee is continuing to work through various policy amendments and will present them to the Board when they are ready.

GENERAL MANAGERS REPORT:

General Manager Doohan and Mr. Green updated the Board on the various projects happening within the District.

Director Kolb moved to approve the quote from Fritz and Company for the annual generator maintenance in the amount of \$6,660.00. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Kolb, Martin, Felker, Ely, Brown, Beatty, Jackson; Noes: None; Absent: Kraul

FINANCIAL / BUSINESS MANAGER REPORTS:

The bills for January were presented. The office staffing was discussed.

Director Kolb moved to approve the January bills as presented. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Kolb, Martin, Felker, Ely, Brown, Beatty, Jackson; Noes: None; Absent: Kraul

WATER ISSUES/PROJECTS:

The water production and conservation reports were presented to the Board for review.

ADJOURNED: Director Ely moved to adjourn the meeting, Director Brown seconded. The meeting adjourned at 10:37 a.m.

Signed:

Attested:

Denny Churchill, President

Katie Nunn, Board Secretary