

## MINUTES

Minutes of the regular meeting of the Board of Directors of the American Valley Community Services District held on March 11, 2021 at 179 Rogers Ave., Quincy, California, in Plumas County.

Present: Denny Churchill, President  
Ruth Jackson, Director  
Michael Beatty, Director  
Josh Nelson, Best, Best and Krieger  
Laura Fowler, Best, Best and Krieger  
Kathy Felker, Director  
Bill Martin, Vice-President  
Jim Doohan, General Manager  
Katie Nunn, Board Secretary

Absent: None

The meeting was called to order at 9:00 a.m. by President Churchill and it was determined that a quorum was present.

**Vice-President Martin moved to accept the agenda. Director Jackson seconded and the motion passed unanimously. Ayes: Churchill, Beatty, Felker, Martin, Jackson; Noes: None; Absent: None**

### **PUBLIC FORUM:**

None

### **APPROVAL OF MINUTES:**

Director Felker requested the minutes be amended to reflect moving forward with the bid process for the generator project, not the entire project.

**Vice-President Martin moved to approve the amended minutes for the February 11, 2021 regular meeting and the minutes for the February 17, 2021 special meeting. Director Felker seconded and the motion carried unanimously. Ayes: Churchill, Beatty, Felker, Martin, Jackson; Noes: None; Absent: None**

### **LEGAL:**

The board went into closed session at 9:05 a.m.

The board returned to open session at 10:30 a.m.

President Churchill reported that there was no reportable action.

### **BOARD OF DIRECTORS:**

The board directed staff to send letters to the owners near the Nugget Lane property. If there is no interest, staff is to move forward with listing the property.

### **WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT:**

General Manager Doohan gave an update on the new treatment plant.

Ms. Nunn reported that there were no new change orders to report on.

### **GENERAL MANAGER REPORT:**

General Manager Doohan reported on the water leak on Bell Lane. Wilburn Construction completed the repair.

There was no update for the Boyle property.

President Churchill will be meeting with the Audubon Society regarding the fuel reduction project for this property.

General Manager Doohan reported on the new generator for the Booster Pump and the water tank project. The quotes for the booster pump generator replacement were presented for the board to review.

**Vice-President Martin to approve the quote from CST General Contractors, Inc. in the amount of \$10,507.00. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Beatty, Felker, Martin, Jackson; Noes: None; Absent: None**

**Director Beatty moved to approve the agreement with Crane Consulting for task 1 of the mapping project in the amount of \$13,500.00. Vice-President Martin seconded and the motion carried unanimously. Ayes: Churchill, Beatty, Felker, Martin, Jackson; Noes: None; Absent: None**

Business Manager Nunn presented the water meter replacement project estimates. **Vice-President Martin moved to approve the water meter replacement project. Director Felker seconded and the motion carried unanimously. Ayes: Churchill, Beatty, Felker, Martin, Jackson; Noes: None; Absent: None**

The Budget Committee will meet to budget this new project. Ms. Nunn will continue to look for grants that could cover this project.

**BUSINESS MANAGER:**

**Director Felker moved to approve the bills for February. Director Beatty seconded and the motion carried unanimously. Ayes: Churchill, Beatty, Felker, Martin, Jackson; Noes: None; Absent: None**

The Cal-OES grant has not been awarded at this time.

The change orders for the wastewater treatment plant were presented for the board to review.

**ADJOURNED: Director Beatty moved to adjourn the meeting at 11:45 a.m. Vice-President Martin seconded and the motion carried unanimously. Ayes: Churchill, Beatty, Felker, Martin, Jackson; Noes: None; Absent: None**

Signed:

Attested:

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Denny Churchill, President

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Katie Nunn, Board Secretary