

AMENDED MINUTES

Minutes of the regular meeting of the Board of Directors of the American Valley Community Services District held on April 11, 2019 at 179 Rogers Ave., Quincy, California, in Plumas County.

Present: Denny Churchill, President
Kimber Kraul, Director
Michael Beatty, Director
Jim Doohan, General Manager
Josh Nelson, Best, Best and Krieger
Victoria Metcalf, Feather Publishing

Kathy Felker, Vice-President
Darrell Brown, Director
Katie Nunn, Board Secretary
Mike Green, Assistant G.M. for Operations

Absent: Ruth Jackson, Douglas Ely, Bill Martin and John Kolb

The meeting was called to order at 9:03 a.m. by President Churchill and it was determined that a quorum was present.

Director Brown moved to accept the agenda. Director Kraul seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Kraul; Noes: None; Absent: Martin, Jackson, Ely and Kolb

PUBLIC FORUM:

None

APPROVAL OF MINUTES FOR THE AVCS D REGULAR MEETING:

Director Kraul moved to approve the minutes of the regular meeting March 14, 2019. Director Brown seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Kraul; Noes: None; Absent: Martin, Jackson, Ely and Kolb

LEGAL:

Nothing at this time.

BOARD OF DIRECTORS:

Mr. Nelson updated the Board regarding the engineering agreement with PACE Engineering. Staff will move forward with the RFP for Engineering with the assistance of Best, Best and Kreiger while waiting for the advice letter from the FPPC.

Vice-President Felker suggested that staff tour the Paradise area with the Paradise Irrigation District to discuss the fire. The Board agreed with this suggestion.

Director Kraul moved to approve the purchase of a new F150 from Susanville Motors to replace the East F150 for the price of \$26,369.09 plus taxes and fees. Director Brown seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Kraul; Noes: None; Absent: Martin, Jackson, Ely and Kolb

Vice-President Felker moved to approve the purchase of the mower attachment for \$5,691.29 plus shipping and taxes. Director Kraul seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Kraul; Noes: None; Absent: Martin, Jackson, Ely and Kolb

The Board discussed the Generator Project for Bellamy Well and Well No. 4. Mr. Green will investigate what permits the County will require and if we need to have it engineered. This will be discussed at the May meeting.

Director Kraul moved to approve the amended Policy 2031, Safety and Facial Hair, striking the last sentence. Director Brown seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Kraul; Noes: None; Absent: Martin, Jackson, Ely and Kolb

Director Kraul moved to approve the amended Policy 2033, Uniform/Boot Allowance. Director Brown seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Kraul; Noes: None; Absent: Martin, Jackson, Ely and Kolb

Director Kraul moved to approve the revised Policy 2028, Travel and/or Training Expenses. Director Brown seconded and the motion carried by the following vote: Ayes: Churchill, Felker, Brown, Beatty, Kraul; Noes: None; Absent: Martin, Jackson, Ely and Kolb

The Board reviewed the cell phone information. Staff will revise the information and have all employees sign and return.

The fair booth was discussed and the Board decided that we will not have a fair booth this year.

Director Kraul moved to approve a one-time full special skill pay for the 2018 licenses backflow operators. Vice-President Felker seconded and the motion carried by the following vote: Ayes: Churchill, Felker, Brown, Beatty, Kraul; Noes: None; Absent: Martin, Jackson, Ely and Kolb

Mr. Nelson explained the Management Team evaluation process. All evaluations are due to the office by May 3rd. Mr. Doohan will collect the Assistant General Manager for Operations and Business Manager forms and Ms. Nunn will collect the General Manager forms. The evaluations will be forwarded to Mr. Nelson and he will consolidate the information for the Special Meeting and evaluations to be given on Wednesday, May 8, 2019 at 9:00 a.m.

Director Brown moved to approve the revised management team evaluation forms. Director Kraul seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Kraul; Noes: None; Absent: Martin, Jackson, Ely and Kolb

Director Kraul moved to approve the purchase of the two micro screen brush sets for the price of \$5,460 plus shipping and tax. Director Brown seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Kraul; Noes: None; Absent: Martin, Jackson, Ely and Kolb

Director Kraul reported that she was contacted about the dirt bikes in the Coburn area. She looked around the area and agrees that there is not much more the District can do about this.

GENERAL MANAGERS REPORT:

General Manager Doohan and Mr. Green updated the Board on the various projects happening within the District.

Mr. Green reported that staff has started cleaning the East sewer lines. This is the first time this has ever been done.

FINANCIAL / BUSINESS MANAGER REPORTS:

The bills for March were presented.

Director Brown moved to approve the March bills as presented. Director Felker seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Kraul; Noes: None; Absent: Martin, Jackson, Ely and Kolb

The minimum monthly service charge will be presented at the May meeting.

WATER ISSUES/PROJECTS:

The water production and conservation reports were presented to the Board for review.

ADJOURNED: Director Beatty moved to adjourn the meeting, Vice-President Felker seconded. The meeting adjourned at 11:05 a.m.

Signed:

Attested:

Denny Churchill, President

Katie Nunn, Board Secretary