

## MINUTES

Minutes of the regular meeting of the Board of Directors of the American Valley Community Services District held on June 13, 2019 at 445 W. Jackson St., Quincy, California, in Plumas County.

Present: Denny Churchill, President  
Darrell Brown, Director  
Michael Beatty, Director  
Ruth Jackson, Director  
Jim Doohan, General Manager  
Katie Nunn, Board Secretary  
Paul Reuter, PACE Engineering  
Valerie Flanigan, Constituent  
Victoria Metcalf, Feather Publishing  
Kathy Felker, Vice-President  
Kimber Kraul, Director  
Bill Martin, Director  
John Kolb, Director  
Josh Nelson, Best, Best and Krieger  
Mike Green, Assistant G.M. for Operations  
Beverly Hann, Carollo Engineers  
Lori Simpson, County Supervisor  
Chris Murray, Constituent

Absent: Douglas Ely, Director

The meeting was called to order at 9:00 a.m. by President Churchill and it was determined that a quorum was present.

**Director Martin moved to accept the agenda. Director Kolb seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Martin, Jackson, Kraul and Kolb; Noes: None; Absent: Ely**

### **PUBLIC FORUM:**

None

### **APPROVAL OF MINUTES:**

**Director Brown moved to approve the minutes for the May 9, 2019 regular meeting and the May 10, 2019 and May 24, 2019 special meetings. Director Jackson and the motion carried unanimously. Director Martin moved to accept the agenda. Director Kolb seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Martin, Jackson, Kraul and Kolb; Noes: None; Absent: Ely**

### **WATER ISSUES/PROJECTS:**

General Manager Doohan reported on the boil water order and the circumstances surrounding this issue. Mr. Green reported on the chlorination and flushing of the water system. Director Kraul requested an approximate cost of this issue to the District. The Board discussed various notification processes. Mrs. Flanigan and Mrs. Simpson applauded the staff for the efforts to notify the customers and to get the system back online.

The production and conservation reports were presented for the Board to review.

### **LEGAL:**

The Board went into closed session at 10:00 a.m.

The Board returned to open session at 10:17 a.m.

There was no action taken.

### **BOARD OF DIRECTORS:**

Mr. Murray presented information regarding the erosion of the access road at the top of Coburn St. He requested that the District abandon the road or install a water break so that he does not get dirt and gravel in his driveway. Director Kolb and General Manager Doohan will investigate and report back to the Board.

Mr. Murray further requested that the District do more to prevent dirt bikes from accessing the top of Coburn St. Director Kolb and G.M. Doohan will also report on this at the next meeting.

The District has been granted a one-year extension from the USDA for the Wastewater Treatment Plant Project.

Pursuant to Government Code section 4526 and on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. The Board authorized the General Manager to negotiate an engineering services agreement with Carollo Engineering for Board consideration and approval at its next meeting.

**Director Kolb moved to adopt Resolution 2019-04, Assessments for the East Zone. Director Brown seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Martin, Jackson, Kraul and Kolb; Noes: None; Absent: Ely**

**Director Martin moved to approve the contract with Singleton & Auman for the FY 2019 audit. Director Kraul seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Martin, Jackson, Kraul and Kolb; Noes: None; Absent: Ely**

**Director Kraul moved to approve the agreement with PACE to begin the Land Siting for a possible new water tank. Director Kolb seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Martin, Jackson, Kraul and Kolb; Noes: None; Absent: Ely**

**Director Kolb moved to change the COLA determination based upon Social Security and not the CPI and to include the management team. Director Kraul seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Martin, Jackson, Kraul and Kolb; Noes: None; Absent: Ely**

**Director Kolb moved to approve Resolution 2019-05, Prop. 50 Funding for Springline UV System. Director Martin seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Martin, Jackson, Kraul and Kolb; Noes: None; Absent: Ely**

**GENERAL MANAGER AND ASSISTANT GENERAL MANAGER REPORTS:**

Mr. Doohan and Mr. Green reported on the current projects.

Mr. Green updated the board on the generator project. The County will require stamped, engineered plans.

**BUSINESS MANAGER:**

**Director Kraul moved to approve the bills for May. Director Kolb seconded and the motion carried unanimously. Ayes: Churchill, Felker, Brown, Beatty, Martin, Jackson, Kraul and Kolb; Noes: None; Absent: Ely**

**ADJOURNED: Director Kolb moved to adjourn the meeting, Director Brown seconded. The meeting adjourned at 11:55 a.m.**

Signed:

Attested:

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Denny Churchill, President

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Katie Nunn, Board Secretary