

MINUTES

Minutes of the regular meeting of the Board of Directors of the American Valley Community Services District held on June 9, 2022 at 179 Rogers Ave., Quincy, California, in Plumas County.

resent: Bill Martin, President
Denny Churchill, Director
Jim Doohan, General Manager
Joanna Gin, Best, Best and Krieger
Katie Nunn, Board Secretary

Michael Beatty, Vice-President
Kathy Felker, Director
Ruth Jackson, Director
Michael Hall, F.R. Resource Conservation Dist.

Absent: None

The meeting was called to order at 9:00 a.m. by President Martin and it was determined that a quorum was present.

Director Churchill moved to accept the agenda. Director Jackson seconded. The motion carried unanimously. Ayes: Martin, Beatty, Felker, Churchill, Jackson; Noes: None; Absent: None

PUBLIC FORUM:

None.

APPROVAL OF MINUTES:

Director Jackson moved to approve the minutes for the May 12, 2022 regular meeting. Director Felker seconded. The motion carried unanimously. Ayes: Martin, Beatty, Felker, Churchill, Jackson; Noes: None; Absent: None

PUBLIC HEARING:

The Public Hearing opened at 9:04 a.m.

There were no public present.

Director Churchill moved to adopt Resolutions 2022-01, Water and Sewer service charges; Resolution 2022-02, Administrative Fees, as amended; and 2022-03, Water and Wastewater Capacity Fees, as amended. Director Jackson seconded. A roll call vote was taken.

Ayes: Martin, Beatty, Felker, Churchill, Jackson; Noes: None; Absent: None

The public hearing was closed at 9:10 a.m.

LEGAL:

The board went into closed session at 9:17 a.m.

The board returned to open session at 9:47 a.m.

President Martin reported that no reportable action was taken.

BOARD OF DIRECTORS:

Mr. Michael Hall reported on that the CEQA document for the proposed fire fuels reduction project has been filed. This completes the Audubon portion of this project.

The employment contract changes were tabled.

The board went into closed session at 10:35 a.m.

The board returned to closed session at 11:15 a.m.

President Martin reported that the evaluation form is to be updated and a Special Meeting scheduled for June 30, 2022.

The Personnel Committee presented the revised job descriptions.

Director Jackson moved to approve the revised Operator In Training and Laborer job descriptions. Director Churchill seconded and the motion carried unanimously. Ayes: Martin, Beatty, Felker, Churchill, Jackson; Noes: None; Absent: None

The Personnel Committee presented the recommended 5.9% COLA for all employees including the General Manager and the Business Manager. **Director Churchill moved to approve the 5.9% COLA. Director Felker seconded and the motion carried unanimously. Ayes: Martin, Beatty, Felker, Churchill, Jackson; Noes: None; Absent: None**

President Martin thanked the Personnel Committee for their continued work on the personnel policies.

WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT:

General Manager Doohan reported on the wastewater treatment plant improvement project. Staff will begin their training next week.

GENERAL MANAGER REPORT:

General Manager Doohan reported on the various projects.
Well #9 is still offline and may need a new pump and motor.

The WWTP Capacity Study proposal was presented. **Director Churchill moved to approve the proposed WWTP Capacity Study from Carollo Engineers in the amount of \$29,200. Director Jackson seconded and the motion carried unanimously. Ayes: Martin, Beatty, Felker, Churchill, Jackson; Noes: None; Absent: None**

BUSINESS MANAGER:

Business Manager Nunn reported that the Office Assistant position will be flown next week and will be open until filled.

Director Felker moved to approve the bills for May. Vice-President Beatty seconded and the motion carried unanimously. Ayes: Martin, Beatty, Felker, Churchill, Jackson; Noes: None; Absent: None

The Springline history was presented. The Board would like to look into this further, including labor costs.

ADJOURNED: Director Churchill moved to adjourn the meeting at 11:47 a.m. Director Felker seconded. The motion carried unanimously. Ayes: Martin, Beatty, Felker, Churchill, Jackson; Noes: None; Absent: None

Signed:



Bill Martin, President

Attested:



Katie Nunn, Board Secretary