

MINUTES

Minutes of the regular meeting of the Board of Directors of the American Valley Community Services District held on September 9, 2021 at 179 Rogers Ave., Quincy, California, in Plumas County.

Present: Denny Churchill, President
Ruth Jackson, Director
Jim Doohan, General Manager
Josh Nelson, Best, Best and Krieger
Leslie Edlund, USFS
Mandy Beatty, Sierra Buttes Trail Stewardship

Bill Martin, Vice-President
Michael Beatty, Director
Katie Nunn, Board Secretary
Alex Terry, Sierra Buttes Trail Stewardship

Absent: Kathy Felker, Director

The meeting was called to order at 9:03 a.m. by President Churchill and it was determined that a quorum was present.

Director Jackson moved to accept the agenda. Vice-President Martin seconded and the motion carried unanimously. Ayes: Churchill, Beatty, Martin, Jackson; Noes: None; Absent: Felker

PUBLIC FORUM:

No comments.

APPROVAL OF MINUTES:

Vice-President Martin moved to approve the minutes for the August 12, 2021 regular meeting. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Beatty, Martin, Jackson; Noes: None; Absent: Felker

BOARD OF DIRECTORS:

Mr. Terry and Ms. Beatty presented the proposed non-motorized trail project to the board. After some discussion, **Director Beatty moved to approve the planning proposal for the non-motorized trail project on AVCSD property. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Beatty, Martin, Jackson; Noes: None; Absent: Felker**

The draft policy for the separation of combined sewer laterals was presented to the board. This item will be presented in October for approval.

The draft personnel policies were presented to the board. **Vice-President Martin moved to approve the revised personnel policies as amended for the Operator-In-Training job description. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Beatty, Martin, Jackson; Noes: None; Absent: Felker**

The draft Ordinance No. 3 and Ordinance No. 4 were introduced to the Board. **Vice-President Martin moved to introduce Ordinance No. 3 and No. 4 as amended. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Beatty, Martin, Jackson; Noes: None; Absent: Felker**

President Churchill reported that he is continuing to investigate the option of converting to solar.

LEGAL:

The board went into closed session at 10:26 a.m.

The board returned to open session at 11:27 a.m.

Vice-President Martin moved to approve the amended employment agreements for the General Manager and the Business Manager reflecting a 5% salary increase effective July 1, 2021. Director Beatty

seconded and the motion carried unanimously. Ayes: Churchill, Beatty, Martin, Jackson; Noes: None; Absent: Felker

WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT:

General Manager Doohan reported on the wastewater treatment plant improvement project.

There were no work orders to discuss.

GENERAL MANAGER REPORT:

General Manager Doohan reported that Sierra Pacific Industries has asked to pull water off of our system from the hydrant on Bell Lane. They will be billed monthly for the additional water used.

BUSINESS MANAGER:

Business Manager Nunn reported on the Wastewater Treatment Plant grant balances.

Vice-President Martin moved to approve the bills for August. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Beatty, Martin, Jackson; Noes: None; Absent: Felker

The production reports were presented for review. General Manager Doohan reported that the Springline is offline. Staff will investigate costs related to the Springline and the production history for the next board meeting.

ADJOURNED: Director Beatty moved to adjourn the meeting at 11:51 a.m. Vice-President Martin seconded and the motion carried unanimously. Ayes: Churchill, Beatty, Martin, Jackson; Noes: None; Absent: Felker

Signed:

Attested:

Denny Churchill, President

Katie Nunn, Board Secretary